

Logistical Information

10-30/04/2014

Updated 14/04/2014

1. Accreditation Procedure

1.1 For the period between 10th and 30th April 2014 (Holy Week of Easter and Canonization of Blessed John XXIII and John Paul II), a **unified TEMPORARY accreditation procedure** will be implemented.

1.2 Journalists and media operators already accredited at the Holy See Press Office (valid ORDINARY/PERMANENT accreditation) are not required to follow the procedure described below under points 2 and 3.

1.3 Particular accreditation conditions and problems exclusively concerning the accreditation procedure can be examined by contacting email address **accreditamenti@pressva.va**, or telephone number **+39-06-698.92461**.

1.4 In order to facilitate accreditation procedures, VIDEO press organizations requiring accreditation for more than 10 journalists/media operators are invited to send a letter to the address indicated under point 1.3, on headed paper and signed by the Director of the Press Organization represented, before 31st March 2014, containing the following information:

- Total number of applications;
- Number of people employed in each position for whom accreditation is requested (TV correspondents, producers, cameramen, technicians);
- Reason for requesting press credentials for more than ten people;
- The location where the people will be employed;
- Who is required to be at the close range press stands during the ceremonies (see point 5.1) during the validity of the press credentials;
- The name and contact details of the person in charge of the people for whom accreditation is requested.

2. Applying for accreditation

2.1 The TEMPORARY accreditation application form and indications concerning the necessary documentation are available online from 17/03/2014 in the accreditation section of the Vatican website and at the following address:

www.vatican.va/news_services/press/accred/index_en.htm

2.2 In filling in the form, **please indicate the event “Holy Week of Easter and Canonizations – April 2014”**.

2.3 The **deadline** for requesting accreditation for the Canonization Ceremony is **Thursday, 24th April 2014 at noon**.

2.4 Applications deemed **incomplete** or presented **after the deadline** (point 2.3) **will not be accepted**.

2.5 Due to the number of requests, priority criteria will be observed in issuing press credentials: not all applicants will be accepted.

3. Distribution of press credentials

3.1 Press credentials for journalists and media operators will be **distributed at the Temporary Accreditation Office in Via della Conciliazione, 5** (cf. map below).

3.2 Journalists and media operators who have completed the accreditation application procedure can **pick up their press credentials** during the following **provisional** hours:

10-12/04/2014	from 10:00 a.m. to 01:00 p.m.
14-18/04/2014	from 10:00 a.m. to 01:00 p.m.
22-26/04/2014	from 09:00 a.m. to 12:00 p.m. and from 02:00 to 05:00 p.m.

On 27/04/2014 the Temporary Accreditation Office will be closed. Press credentials will be available at the Media Center (see point 6.).

Please note that the opening hours provided above are provisional: variations will be duly communicated.

3.3 **Journalists and media operators unable to pick up their press credentials personally** shall delegate a representative (in writing), who must submit copy of his or her ID document.

3.4 Since they may come in touch with embargoed documents, all accredited journalists and media operators shall **sign a statement of observance of embargo rules**, in person or delegating a representative (as per point 3.3).

3.5 **Video and photo shoots of all approved locations are granted under the condition they are used only for news purposes**, exclusively when there is a real and tangible public interest in publishing and/or disseminating them as a means of providing information on news events. Journalists and media operators (photo and video) are required to **sign a statement of observance of the rules** in this regard, in person or delegating a representative (as per point 3.3).

3.6 A contribution for secretarial expenses will be requested upon picking up one's press credentials.

4. Access

4.1 The unified temporary accreditation (as per points 2 and 3) will be **valid for the period 10-30/04/2014**.

4.2 To access the press stands in the locations of the **celebrations of the Holy Week taking place inside the Basilica of St Peter's and the Via Crucis at the Coliseum**, each journalist or media operator bearing TEMPORARY or ORDINARY/PERMANENT press credentials is required to request his/her participation to the event:

- TEMPORARY accreditation: through the web accreditation form (generated during the accreditation process) following the information provided online;
- ORDINARY/PERMANENT accreditation: following the usual procedure or through the web accreditation form (to activate the form, send an email to accreditamenti@pressva.va with object: generate my web accreditation form; once generated, an email will be sent to the address provided with the personal access codes).

Requests must arrive no less than 48 hours before the event. All requests made after the deadline will be ignored. Through the web accreditation form the Accreditation Office will inform who will be granted access, according to priority criteria such as the kind of accreditation (TEMPORARY or ORDINARY/PERMANENT) and the variety of nations represented. Journalists who cannot access the press stands in the locations of the celebrations may follow them from the Holy See Press Office (ORDINARY/PERMANENT accreditation), from the Media Center (TEMPORARY accreditation) (see point 6.) or together with the faithful.

4.3 Due to the limited space available, **priority for access to the close range press stands (see point 5.1) during the ceremonies on St Peter's Square** will be given to journalists and media operators with ORDINARY/PERMANENT accreditation and with FOTO and VIDEO TEMPORARY ACCREDITATION. However, for security reasons, each FOTO and VIDEO press organization will be given a limited amount of access permits for each stand which it has right to access (1 for FOTO, 2 for VIDEO). Access permits for the ceremonies will be distributed to the journalists and media operators applying for TEMPORARY accreditation at the time of its delivery at the Temporary Accreditation Office. Press Organizations with ORDINARY/PERMANENT accreditation may pick up their access permits at the Accreditation Office of the Holy See Press Office, according to its opening hours between 10th and 26th April 2014. Journalists who cannot access the press stands in the locations of the celebrations may follow them from the Holy See Press Office (ORDINARY/PERMANENT accreditation), from the Media Center (TEMPORARY accreditation) (see point 6.) or together with the faithful.

4.4 Due to the limited space available, from 10th to 30th April 2014, except by provision stating otherwise and duly communicated by the Press Office, **access to the Holy See Press Office** will be limited exclusively to **journalists with ORDINARY/PERMANENT accreditation**.

4.5 On days 10-12/04/2014, 14-15/04/2014, 16/04/2014 (only afternoon), 17/04/2014 and 21-26/04/2014, **stand-ups and video and photo shoots (no interviews, nor shooting with radiocameras)** will be permitted on St Peter's Square between 8:00 and 9:00 a.m., 12:00 and 01:00 p.m., and 5:00 and 6:00 p.m.

4.6 **During the week before the Canonization Ceremony (22-26/04/2014) several briefings with testimonies** will be held at the Holy See Press Office and in the Media Center on Blessed God John XXIII and Blessed John Paul II and their causes of Canonization.

5. Press locations and Service Centres

5.1 The following press locations and press centres will be available (cfr. map below):

Holy See Press Office

Via della Conciliazione, 54

Mon-Fri: 09:00-15:00
Sat: 09:00-14:00
Sun: 11:00-13:00

Media Center

Hall Paul VI

Mon-Sat: 09:00-16:00
Sun: 08:00-16:00

Temporary Accreditation Office

Via della Conciliazione, 5

10-12/04/2014 10:00-13:00
14-18/04/2014 10:00-13:00
22-26/04/2014 09:00-12:00 and 14:00-17:00

Close range Press Stands during ceremonies on St Peter's Square

Terrace of the Braccio di Carlo Magno

(limited number of accredited journalists and media operators)

Access from Via Paolo VI, at the end of the colonnade

During ceremonies on St Peter's Square

13/04/2014, 20/04/2014, 27/04/2014

Press Stands

On Piazza Pio XII and Largo Giovanni XXIII

Booking and Information

Eurovision/EBU

Rome Bureau

Tel.: +39-06-68886001

Email: romeprod@eurovision.net

5.2 Please note that the opening hours provided above are **provisional**: variations will be duly communicated.

6. Media Center

6.1 From 10/04/2014 a Media Center will be set up in the Hall Paul VI, with access from Via del Sant'Uffizio (cfr. map below), which will include the following Areas:

- Press Centre (for all accredited journalists and media operators, see point 6.2);
- Mondovision, Television and Radio services (by completing booking procedures, see point 6.6).

6.2 All accredited journalists and media operators will be granted access to the **Press Centre**. The Press Centre will provide work desks with power and LAN sockets, as well as TV screens to follow the events, canon sockets for the distribution of the international audio feed for radio journalists, **shared WIFI (for email and navigation, NOT for the transmission of major files)** and a limited number of work desks with PCs. Upon reservation (and booking) also dedicated work desks with telephone lines and LAN (10 MB) internet connections can be provided.

6.3 In the Media Center, the international audio feed and language guides produced by Vatican Radio (RV) and the international video feed produced by the Vatican Television Centre (CTV) are available.

6.4 The various services available at the Media Center are managed as follows:

- The additional services available at the **Press Centre** will be managed by the Media Center;
- **Mondovision** services are operated jointly by the Vatican Television Centre (CTV) and Vatican Radio (RV);
- **Television** services are operated by the Media Center with Eurovision/EBU;
- **Radio** services are operated by Vatican Radio (RV) with the collaboration of Eurovision/EBU Radio.

6.5 The above mentioned services (point 6.4) are available **upon reservation**, by completing the **booking** procedures:

Mondovision Services:

Information

CTV

Roberto Romolo
Tel.: +39-06-698.85233
Email: worldtelecast@ctv.va

Booking

RV International Relations

Giacomo Ghisani
Tel.: +39-06-698.83945
Fax: +39-06-698.83237
Email: relint@vatiradio.va
(e copia a: worldtelecast@ctv.va)

Television Services:

Booking and Information

Media Center

Salvatore Scolozzi
Tel.: +39-06-698.82496
Mon-Fri, except Vatican holidays
10:00 a.m. - 12:00 p.m. and 03:00 to
05:00 p.m.
Email: booking@pressva.va

Booking

Eurovision/EBU

Rome Bureau
Tel.: +39-06-68886001
Email: romeprod@eurovision.net
(and copy to: booking@pressva.va)

Radio Services:

Booking

Eurovision/EBU Radio

Julia Lonicer
Tel.: +41-22-717.26.07
Cell: +41-79-230.15.08
Fax: +41-22-747.46.07
Email: lonicer@eurovision.net
(and copy to: relint@vatiradio.va)

Booking

RV International Relations

Giacomo Ghisani
Tel.: +39-06-698.83945
Fax: +39-06-698.83237
Email: relint@vatiradio.va

**Work desks with telephone services,
audio feed and LAN sockets (10 MB)
at the Press Centre:**

Booking and Information

Media Center

Salvatore Scolozzi
Tel.: +39-06-698.82496
Mon-Fri, except Vatican holidays
10:00 a.m. - 12:00 p.m. and 03:00 to
05:00 p.m.
Email: booking@pressva.va

6.6 Booking procedures will **open on 24th March 2014**.

6.7 All information concerning the services offered upon reservation and booking conditions will be provided upon request by the above mentioned organizations.

6.8 Access permits to the service Areas (by booking) of the Media Center will be given upon first access.

7. Vatican Television Centre and Vatican Radio Live Streaming

Live streaming of the ceremonies: www.vatican.va/video; www.ctv.va; www.radiovaticana.va.

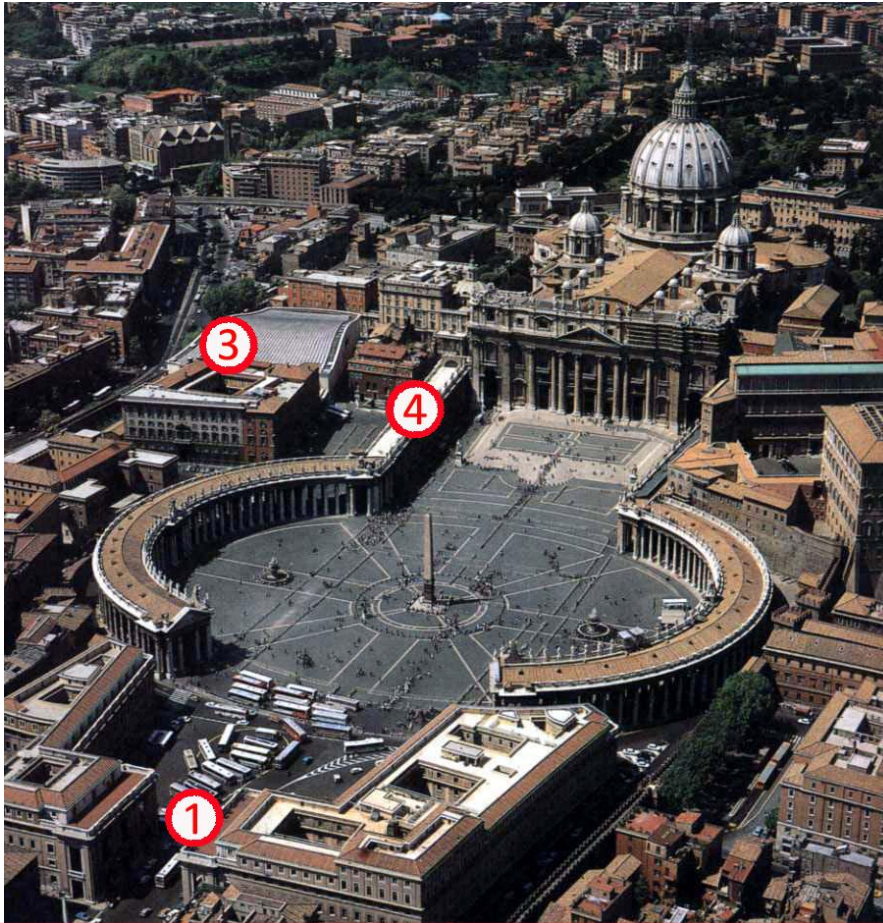
8. Other information

8.1 Please note that **the Temporary Accreditation Office is not an information desk**: all information concerning the events will be provided at the Media Center and at the Holy See Press Office.

8.2 All journalists and media operators are reminded that in order to follow the events and liturgical celebrations they shall be required to dress in **suitable attire**.

Centri e postazioni stampa/Press centres and locations

13-27/04/2014



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| <p>Postazioni:</p> <ul style="list-style-type: none"> 1 - Sala Stampa della Santa Sede 2 - Ufficio di Accreditamento Temporaneo (cfr. 2 e 3) 3 - Media Center (accesso da Via del Sant'Uffizio, vedi immagine sottostante) 4 - Braccio di Carlo Magno (cfr. 5.1) | <p>Locations:</p> <ul style="list-style-type: none"> 1 - Holy See Press Office 2 - Temporary Accreditation Office (cfr. 2 and 3) 3 - Media Center (access from Via del Sant'Uffizio, see image below) 4 - Braccio di Carlo Magno (cfr. 5.1) |
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