



PONTIFICIA COMMISSIONE
DI ARCHEOLOGIA SACRA

PROT. N. XVIII/4C/4

(citare il numero nella risposta)

dal Vaticano, 20 ottobre 2007

00120 CITTA' DEL VATICANO
Tel. 06/4465610 – 4467601 – fax 4467625
E-mail pcomm.arch@arcsacra.va
www.vatican.va/roman_curia

RULES FOR FILMING

To obtain authorization to film in a catacomb, the following rules must be observed:

- a) At least 20 days before the date planned for the filming, a written request must be presented addressed to the Secretary of the Pontifical Commission for Sacred Archaeology – 00120 Vatican City – Phone: +39 06 4465610; +39 06 4467601; Fax: +39 06 4467625; e-mail: pcomm.arch@arcsacra.va, specifying the purpose of the filming and the monument to be filmed. The presence of actors is not provided for in any way and so the filming must have an exclusively scientific or documentary purpose. For filming in the catacombs open to the public, the timetable will be established at the sole discretion of the Secretary of the Pontifical Commission; in any event, between 7:30 a.m. and 6:00 p.m. on the following days: Mondays for the Catacombs of Priscilla; Tuesdays for the Catacombs of Domitilla; Wednesdays for the Catacombs of St. Callixtus; Sundays for the Catacombs of St. Sebastian and St. Agnes;
- b) A daily fee of €1,000 for each monument filmed must be paid as compensation for dissemination and reproduction fees for one edition and only one language, for the presence of a grave-digger, for the expenses related to the custodial care and assistance, for a maximum duration of 4 hours after which a sum of €100 must be paid for each addition hour or fraction of an hour. This sum must be paid at our office within and no later than 5 days before the filming date. As an alternative to this method, payment can be made either with a **banker's check made out to the Pontifical Commission for Sacred Archaeology** or by **bank transfer**:

From abroad to:

Banca Monte dei Paschi di Siena S.p.A.

AG. 41 ROMA

(IBAN) IT 16 S 01030 03241 000000098035

(BIC) PASCITM1R41

In the name of the Pontifical Commission for Sacred Archaeology

In the cause of payment, the number of the document must be indicated.

From Italy to:

Banca Monte dei Paschi di Siena

AG. 41 ROMA

c/c No. 98035

Cod. ABI 01030; cod. CAB 03241; cod. CIN S

In the name of the Pontifical Commission for Sacred Archaeology

In the cause of payment, the number of the document must be indicated.

- c) A security deposit of €1,200 must be paid either by direct deposit of a bank check or by bank transfer. This sum will be given back at the end of the filming minus any possible deductions for damages caused by same at our office on the days and in the hours agreed upon previously by phone, and only after the relative form is handed in. For administrative reasons, you are asked to pick up the security deposit within and no later than 6 months after the date of the filming after which the Pontifical Commissions for Sacred Archaeology will exercise the right to keep said deposit with the understanding that is a donation from the applicant body for the Holy Father's intentions. We remind you that if the security deposit was paid by bank transfer, the applicant must provide the complete bank data for the deposit to be given back;
- d) The firm making the request must deliver a copy of the documentary made within no later than a month, at the risk of losing the security deposit;
- e) Regarding the request for reproduction rights for an edition in several languages, the sum of €800 must be paid for each language in addition to the sum already paid. In the event that the rights of dissemination have a "worldwide" character, a sum equivalent to €7,000 must be paid;
- f) The firm making the request is only authorized to use the images for one program, with the faculty to broadcast it for a maximum period of 5 years after which another request for the reproduction rights must be made;
- g) It is forbidden to extrapolate the images made for other programs produced by the applicant firm or by other national or international networks;
- h) Any different and/or further use of the material filmed, including its commercial distribution in different formats or supports (Home Video, CD Rom, DVD, etc.), will be subordinate to the prior written authorization of the Pontifical Commission for Sacred Archaeology with economic agreements to be established for each individual distribution. In any event, dissemination through Internet is expressly prohibited;
- i) The agreement is subject to the rules in force in the Vatican City State. For any controversies pertaining to the application or interpretation of the rules of the present agreement, only an arbiter chosen by common agreement between the parts will be competent to judge, or this failing, the President of the Tribunal of the Vatican City State. The arbiter will judge in fairness according to the rules of procedure considered most opportune.

The applicant has read and accepted the above: _____

Date: _____

ADDRESSEE OF BILL IF DIFFERENT FROM APPLICANT:

First and last names
Institution.....
Tax code/VAT number.....
Address.....
Postal Code..... City.....
Country.....